

**KNOX COUNTY  
Storm Water Management and Sediment Control  
Letter of Agreement  
(under 20,000 sq. ft. of land disturbance)**

*As required by the Knox County Subdivision Regulations Article III section 3.01:B, anyone proposing to disturb land on an individual lot not part of a larger common plan, must sign a letter of agreement stating that they will comply with all requirements mentioned in the regulations.*

*My signature indicates that I have read the sections of the Knox County Subdivision Regulations that pertain to land disturbances on individual lots. I understand that I am responsible for controlling erosion and managing storm water on the following lot and that all contractors and sub-contractors are included in this responsibility. I agree to allow periodic inspections by Soil and Water Conservation District personnel to assure compliance with the regulations and understand that noncompliance could result in fines being assessed or stop work orders being issued. I intend to comply with these regulations.*

**PROJECT**

**LOCATION:** \_\_\_\_\_  
(Address) (Street) City

Lot/PIN \_\_\_\_\_ Township \_\_\_\_\_

Type of structure: \_\_\_\_\_ Estimated area of earth disturbance: \_\_\_\_\_ Sq. ft.

Anticipated start date: \_\_\_\_\_

OWNER: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Installation and maintenance of sediment and erosion control practices will be performed by:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

**Permanent seeding/sodding will be performed by:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Permit Fees are \$50: Please make check payable to: Knox County Treasurer  
Applications are to be returned to: Knox Regional Planning Commission,  
117 E. High Street, Ste 221, Mount Vernon, OH 43050**

**Permit application fees are non – refundable**

**For office use only**

**Pay-in #:** \_\_\_\_\_ **Date e-mailed to SWCD:** \_\_\_\_\_

**Permit #:** \_\_\_\_\_ **Note:** \_\_\_\_\_

**KNOX COUNTY**  
**Storm Water Management and Sediment Control**  
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When any earth-disturbing activity, including a residential dwelling or building on an individual lot, is proposed, the owner or developer is required by the Knox County Storm Water Management and Sediment Control Regulations to obtain a permit from the Knox County Regional Planning Office. Check below to see if you meet the following criteria.

- A. For soil disturbing projects related to or involving building construction, shall apply to the Knox Regional Planning Commission for the required Storm Water Management and Sediment Control Permit.
- B. For all other soil disturbing activities, including but not limited to site grading, grubbing and land clearing, but not involving building construction, shall apply to the Knox Regional Planning Commission for the required Storm Water Management and Sediment Control Permit.
- C. Unless otherwise exempt by these regulations, no building permit shall be issued, and no soil-disturbing activities shall begin until a project Storm Water Management and Sediment Control Permit has been issued.
- D. Permit applications shall be on a form directed by the regulations and available through the Knox County Regional Planning office.
- E. Government Agencies are not exempt from the permit requirements of these regulations.
- F. Permits will be issued by the Knox Soil and Water Conservation District after the site has been inspected.

**Permit Fees are \$50.00. The fee and permit application on the back of this form can be mailed or hand delivered to the:**

**Knox County Regional Planning Commission**  
**117 E. High St. Ste 221**  
**Mount Vernon, OH 43050**

**Contact information: Phone—740-393-6718**  
[knoxplanning@co.knox.oh.us](mailto:knoxplanning@co.knox.oh.us)

**Please make check payable to: Knox County Treasurer**